



Village of

Barrington

Department of Building & Planning
200 South Hough Street * Barrington, IL 60010
Phone 847-304-3460 * Fax 847-381-1056

General Information

Office Hours:

The Building and Planning Department is open from 8:00 a.m. to 4:30 p.m., Monday through Friday.

Building Permit Submittal Requirements:

- A. A complete application for construction permit, which includes the real estate index number, estimated cost of work, all contractors and signature of owner or agent. PLEASE NOTE THAT INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED WITHOUT A SUFFICIENT NUMBER OF ACCOMPANYING DOCUMENTS.
- B. For work valued over \$5,000.00, we may require the plans to bear the stamp of an Illinois registered architect or structural engineer. **Five sets of architectural plans and specifications and five copies of the plat of survey are required.** The plat of survey requirement may be waived by the Director of Building and Planning if an accurate site plan drawing is submitted. The plat of survey or site plan drawing must include the following:
- Show the location of the proposed work. Include setbacks from property lines for all structures. Show all platted easements.
 - Show all existing and proposed underground utilities that will be affected by the proposed work.
 - Show all grading and drainage that will be affected by the proposed work, and all new proposed grading and drainage. Contact the Village Engineer at 381-7903 with any questions.
 - Show all public trees and all neighboring trees within fifty (50) feet of the proposed work. Show the location and size of all such trees. [Note that size is the diameter of trees at (four and one-half (4.5) feet above grade.] Contact the Village Forester at 381-7903 with any questions.
 - Show or describe a tree protection plan for all trees that will be affected by work within their critical root zones. [Note that the critical root zone is the area within the “dripline” of the tree.] Contact the Village Forester at 381-7903 with any questions.
- C. Fire suppression and fire alarm permits are issued separately from building permits. Contact the Department of Building & Planning for submittal requirements.
- D. Any alteration or extension of plumbing requires compliance with the Illinois Plumbing Code. This includes providing for adequate water service pipe, meter and backflow protection. A Water Service Review sheet must be completed and submitted with the permit application when any alteration or extension of plumbing is planned.
- E. The Village of Barrington follows these codes:
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| 2000 International Building Code, with amendments | 2000 International Energy Conservation Code with amendments |
| 2000 International Residential Code, with amendments | 2000 International Fire Code, with amendments |
| 2000 International Mechanical Code | 2000 International Fuel Gas Code |
| 1996 National Electrical Code, with amendments | Illinois State Plumbing Code, with amendments |
- F. All commercial, industrial and multifamily construction or remodeling affecting exterior appearance must obtain a Certificate of Approval from the Appearance Review Commission before a permit can be issued. Exterior work within the Historic Preservation Overlay District requires a Certificate of Appropriateness. Contact the Department of Building and Planning for more information.
- G. Many building permits require a cash bond to be posted, to assure that the work will be properly completed and Village property is not damaged. Contact the Department of Building & Planning for details.
- H. On certain permits, it may be necessary to create an escrow account to cover the cost of consultants or outside plan review contractors. This is often the case with fire suppression permits and larger commercial projects. Contact the Department of Building & Planning for details.